

Permits are required for construction within a City of Hamtramck road right-of-way or City-owned land for storm water construction approval.

City of Hamtramck DPS
 3401 Evaline St.
 Hamtramck, MI 48212
 Phone: (313) 800-5233
 www.hamtramck.us



City of Hamtramck
 Department of Public Services
 Engineering Division - Permit Office

City of Hamtramck	
Date Received	Date Accepted
Assigned to:	Review Number
Check Amount	Check Date
Check Number	

Application for Construction Permit

Project Name		Applicant Project Number
Road Right-of-Way / Location of Proposed Work (Residential Application Must Have House Number)	City	Zip Code
Distance and Direction from Nearest Cross Road	Side of Road N S E W	Tax ID (Required for Residential Application)
Project Limits (Include Major Cross Roads)		
Type of Proposed Work		
Description of Work Including Any Unique Characteristics of the Project or any Other Relevant Information.		

Applicant's Name (or Company Name)			Applicant Contact Name		
Mailing Address			Contact Phone	Contact Cell Phone	Contact Fax
City	State	Zip Code	Contact Email		
Owner Name (If Different from Applicant)			Owner Contact Name		
Mailing Address			Contact Phone	Contact Cell Phone	Contact Fax
City	State	Zip Code	Owner Email		

Remarks (City of Hamtramck Use Only)

Plan Requirements:

- Minimum three (3) sets of plans or drawings submitted for review. Proposed work may be sketched on copies of a survey mortgage plan.
- Vicinity map and north directional arrow.
- Recommended scale of the drawing at standard engineering scale: 1 inch = 20 feet, 30 feet, or 40 feet
- Dimensioning for driveway and property lines

Drawings shall show:

- Location of house, property lines, right-of-way lines and easements
- Driveway location, geometry and surface type, culvert location (if over ditch)
- Road and road name, traffic signs, and trees
- Utility (water main and sanitary), hydrants, utility poles, etc.
- Drainage ditches, swales, and drains

Design Requirements:

- Sanitary sewer or water leads crossing paved roads shall be placed by directional drill method (up to 2" in size for water leads only) or, by Jack & Bore Method with steel casing in accordance with Wayne County standards and specifications. Open pavement cuts are permitted only with approval of the permit office.
- Water service leads are to be K1 copper only.