



City of Hamtramck

3401 Evaline Street Hamtramck, Michigan 48212
Telephone 313-800-5233

Invites applications for the position of Firefighter I

An Equal Opportunity Employer

The City of Hamtramck is accepting applications to create an eligibility list for future employment opportunities for firefighter positions. *Please note: Prior to applying for this position you are required to complete the EMPCO Firefighter test. Please use this link to find a test day/location that is convenient for you: <http://empcoco.net>.*

Job Description Summary:

To perform general firefighting work, responding to calls for emergency service and to perform related work as required. Position consists of technical work in the prevention, control, and suppression of structural and non-structural fires. Responds to fire and rescue calls, suppresses fires, and renders emergency medical assistance while on scene. Operates fire rescue equipment. Reports to the highest ranking command officer and functions on a shift, 24-hour duty day, averaging 50.4 work week.

Essential Job Duties.

The following duties are normal for this position. The omission of specific statements of duties does not exclude them from the classification if the work is similar, related, or a logical assignment for this classification. Other duties may be required and assigned.

- Performs firefighting activities including laying hose, performing fire suppression (containing and extinguishing fires). Create openings in buildings for ventilation and entrance.
- Protects property from smoke and water damage using positive pressure ventilation, salvage covers, smoke ejectors and deodorants.
- Administers emergency medical aid activities including to injured persons and those overcome by fire and smoke.
- Participates in training/drills, demonstrations, and courses in firefighting techniques, emergency medical, hazardous materials, and related subjects.
- Operates radios and other communication equipment.
- Adheres to departmental policies and procedures; ensures compliance with all federal and state regulations. Must attend required training and meetings as deemed appropriate.
- Assist with pre-fire planning and prevention.
- Performs duties in a manner consistent with safe practices and policies.
- Maintains fire equipment, apparatus, and department facilities.
- Operates a fire engine and motor vehicle; utilizes all fire suppression equipment, hand and power tools, grounds keeping and housekeeping equipment, first aid supplies and various office machines.
- Interacts and communicates with various groups and individuals such as the Fire Chief, other fire departments other emergency response agencies, law enforcement agencies, coworkers, volunteers and the general public.
- Perform other related duties as required.

Peripheral Duties:

The duties listed below are intended only as illustrations of various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or logical assignment to the position.

- May serve as a member of various employee committees.
- Assist in training new employees as assigned.
- May instruct classes in assigned subject areas.

Knowledge, Skills and Abilities:

- Ability to apply standard firefighting, emergency medical services, hazardous material and fire prevention techniques.
- Ability to perform strenuous physical tasks during emergencies, training or station activities for prolonged periods of time under conditions of heights, heat, smoke and adverse weather conditions.
- Ability to communicate verbally and in writing.
- Ability to establish and maintain working relationships with other employees, supervisors and the public.
- Maintains required certifications and licensures.
- Skill in operation of listed tools and equipment, such as fire apparatus, fire pumps, hoses, self-contained-breathing apparatus, other firefighting equipment and computers.

Requirements:

- Must be 18 years or older at time of employment.
- Requires a high school diploma or GED.
- Must possess a valid Michigan Driver's License.
- Must provide current resume.
- Firefighter I & II of the Michigan State Firefighters Training Council.
- Applicants must provide Minimum State of Michigan EMT-Basic or higher license or valid National Registry Basic level or higher certificate at time of application.
- Applicant that submitted National Registry certificate must provide State of Michigan EMT-Basic or higher licensure.
- Must have valid Candidate Physical Agility Test (CPAT) at the date of hire.
- Pass a written test as provided by Empco (<https://www.empco.net/fts/>) by the time of application.
- Must Pass Background Investigation.
- Must Pass Medical Examination including physical, vision, hearing, drug screen & psychological evaluation.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to stand, walk, talk, hear, use hands or fingers to handle or operate objects, tools, or controls, and to reach with hands and arms. The employee is occasionally required to sit, climb and maintain balance; stoop, kneel crouch or crawl.

Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

Work is performed primarily in the field, vehicles, outdoor settings, in all weather conditions, including temperatures extremes (hot and cold), during day and nighttime. Work is often performed in emergency situations where visibility (darkness) is impaired. Employee may be exposed to loud noises and hazardous conditions associated with firefighting, including: smoke, noxious odors, fumes, chemicals, solvents, oils, and rendering emergency medical services with potential exposure to blood or air borne pathogens and communicable diseases. The employee occasionally works near moving mechanical parts and in high, precarious places.

Wage: \$42,868.44, pursuant to International Association of Firefighters, AFL-CIO contract

Application Process: Download application at <https://hamtramckcity.gov/wp-content/uploads/2025/02/Hamtramck-Application-Final-05072021-201.pdf>. Email application, resume, and required certifications to HR@hamtramckcity.com. Must complete an oral interview.

The City of Hamtramck is an equal opportunity employer and will not unlawfully discriminate on the basis of race, color, sex, religion, national origin, age, height, marital or veteran status or the presence of medical conditions or disability. Michigan and Federal laws require employers to make accommodations to persons with a disability if the disability can be accommodated within certain guidelines, and the individual can perform the essential job duties with or without such accommodation. Persons with a disability may request an accommodation of their disability by notifying the City of Hamtramck City Manager's office in writing of the need for accommodation.