



Zoning Board of Appeals Application

APPLICANT INFORMATION

Applicant _____ Phone _____
Property Owner (if different than applicant) _____ Phone _____
Address _____ Fax _____
City _____ State, Zip _____ Email _____

SITE INFORMATION

Property Location: On the _____ Side of _____ Road; Between _____ Road and
_____ Road. Size of Lot: Width _____ Depth _____ Acreage _____ Date Property Acquired
and the Type of Ownership _____

State all deed, subdivision improvement and property restrictions in effect at this time, together with dates of expiration:

ACTION REQUESTED

Variance to the Zoning Ordinance Section (s) _____

Request is hereby made for permission to erect alter convert or use a

The following questions must be answered fully on a separate sheet of paper:

1. Describe in detail the proposed use or structure.
2. Clearly explain the variance desired and how the proposed building and/or use is contrary to the Zoning Ordinance.
3. Explain the special conditions and circumstances that exist which are peculiar to the land, structure or building involved and which are not applicable to other lands, structures, or buildings in the same district.
 - a. **Note:** Your district includes all areas of the City sharing a zoning designation with your property.
4. Explain why the literal interpretation of the provisions of this ordinance deprives you of rights commonly enjoyed by others in the same zoning district.
5. Did the special conditions and/or circumstances result from your actions? Will granting this variance change the essential character of the area?
6. Can you use this property in a manner permitted by the Ordinance if a variance is not granted? Is this the minimum variance you need to use the property in the way you want?



Appeal of an Administrative Decision (Administrative Review)

The applicant requests the Board of Appeals to reverse/modify the _____
decision/interpretation of Article _____, Section _____. The decision should be reversed/modified because:
(Describe in detail the nature of the problem, the reason of the request, and the desired remedy on a separate sheet of
paper).

Interpretation of Ordinance Language in Section: _____

(Describe in detail the nature of the requested interpretation on a separate sheet of paper)

Other Action (Describe in detail action requested on a separate sheet of paper)

REQUIRED INFORMATION

Have you been denied a permit for a building, sign, or use on this property? Yes No

Has there been any previous appeal involving this property (If yes, provide character and disposition of previous
appeals)? Yes No

___ Photographs of the building and/or structures on site

___ Sketch plan/plot plan showing the dimensions of the lot and the existing and proposed setbacks

OWNER'S SIGNATURE

Print Property Owner's Name

Signature of Property Owner

Date

Per Hamtramck City Ordinance 21-01, Chapter 121, §121.003, the City of Hamtramck is not accepting
applications for any new Marijuana related businesses.