

DDA Board of Directors Meeting  
Meeting Minutes of November 17, 2021  
6:05-7:05 p.m.

Call to order – Meeting was called to order by Chairman Szymborski at 6:13 p.m.

Roll Call

In Attendance:

Vince Szymborski  
John Grossi  
Andrew Kopietz  
Joan Bittner  
Mark Hausner  
Mayor Majewski  
Dr. Shamiran Golani  
Andrew Dow  
Milo Madole

Mara Braciszewski – Administration  
Kathy Angerer – City Manager

Absent:

Ahmad Al-Hasan  
Lawrence Ingram

Guests:

Nick Enright  
Tim Price  
Cori Duff

All rose for the Pledge of Allegiance.

### **Public Comment & Introduction of Public (two minutes limited to DDA issues)**

Tim Price spoke on behalf of the Arts and Culture Commission. He wished to recognize the works that Andy Kopietz has done regarding the Racks for Rides ([Racks for Rides - Bike Rack Design Project - City of Hamtramck Michigan](#)) Tim also indicated the did not have an update for the Banners but would provide that at the December Board meeting.

### **Approval of Agenda – Addition or Deletion Items**

A motion was made by Mark Hausner, seconded by Andy Dow to approve the minutes. The motion carried, all in favor.

### **Approval of Minutes**

A motion was made by Mark Hausner, seconded by Joan Bittner to approve the minutes of the October 2021 meeting. The Motion carried, all in favor.

### **Treasurer's Report**

Mr. Szymborski reviewed the Financial Report for the Month of October. In a brief review of expenses for the current fiscal year, Mr. Szymborski indicated that expenses consisted of salary expenses for the DDA Manager and a total of \$814.80 which comprised \$556.00 for the Hamtramck Music Festival and \$258.80. Total expenses as of November 2, 2021 are \$5,759.99.

## **SECTION I: AGENDA ITEMS – For Discussion/Action/Information**

### **1. Statement by Chairman Szymborski**

Mr. Szymborski began the meeting by thanking Mayor Majewski for her many years of service to the Hamtramck DDA Board and the City.

Mr. Szymborski went on to state that it is time for him to relinquish his Chairmanship role on the DDA. He has resigned this role effective with the conclusion of this meeting. He thanked his fellow Board members, the Mayor, and the City Manager for their years of support and guidance.

He will remain on the Economic Vitality and Design subcommittee as a member of the committee.

## **2. Presentation by Mark Hausner and Team:**

Mark reviewed the plans for the upcoming New Year's Eve event. Mark indicated the event would be held 12/31/2021 from 6:30 to 12:30. It would be a gated event and entrance could be had by paying the \$20 admission fee. (See October minutes for more details).

Mark indicated that assuming that the Hamtramck DDA would apply for the event liquor license, the proceeds of the liquor sales would go to the DDA. As a result, the DDA would need to purchase Liquor Liability insurance for the event. This cost is expected to be between \$1,000 and \$2,000. Attorney fees would be \$250 for filing and registration and filing fees would be less than \$100.

Mark was expecting 5,000 – 6,000 people

Kathy Angerer indicated that an event application would be required. Mark will follow up to submit the application.

The following resolution was offered: Milo Reed and supported by John Grossi that the application from the Hamtramck Downtown Development Authority for a Special License to serve alcohol on 12/31/21 to be located at Joseph Campau and Holbrook. It is the consensus of this body that the application be recommended for issuance.

Motion carried unanimously with 2 members absent.

A motion was made by John Grossi, seconded Andy Dow, to allocated up to \$2,500 for the procurement of the required licenses and cover the cost of filing and attorney fees. Motion was unanimously approved.

## **3. Consider funding out snow removal services**

Mr. Szymborski reported that he spoke with Bob Straske of BCL Contractors LLC. With regards to snow removal, fixed price contracts were discussed. Mr. Straske indicated he is not infavor of those.

A motion was made by Andy Dow, supported by Joan Bittner to maintain the current level of expenditure for snow removal for the winter of 2021 with the ability to revisit the dollar spend at a future point in time.

All in favor, motion carried.

#### **4. Discussion of the Tuesday November 30<sup>th</sup> Merchant Meeting**

Mara discussed the upcoming Merchant meeting. The ask of the Board was to contribute prizes and or gifts for the attendees. Several Board members pledged to do so.

#### **5. Review of Joy Thrift Sign Improvement Grant Application**

Sub-committee Chairman Dow indicated this would be reviewed at the next meeting.

#### **6. Budget discussion: Sign Improvement Grants**

Mr. Szymborski discussed the current budget allotment of \$25,000 for Sign improvement grants, reminding the Board that fiscal revenues are forecasted to be about \$35,000. This will likely mean this will be funded from the DDA's reserve fund. No action taken.

#### **7. Update from Subcommittees**

Mr. Szymborski Reported for Economic Vitality. The Team is working on the financial projection for the Mainstreet application and will discontinue working on the communications plan as that will be handled by the Organization and Promotion Committee. Minutes of the last meeting were sent to Mara to be posted on the City website.

Organization and Promotion Committee – Chairman Kopietz reported that the Committees focus has been the Bike Rack project. This has been highly visible and well executed.

## **Section II: Other Items**

### **Chairman's Report:**

Mr. Szymborski recapped Item #1 for the Mayor who was late in arriving due to a prior commitment. The Mayor thanked Mr. Szymborski for his efforts as well as many members who had served for many years on the board including Mark Hausner, Joan Bittner, Andy Dow, and Dr. Golani.

**Member Report:**

No report for this meeting

**Adjournment:**

Mark Hausner made a motion for adjournment @7:11, supported by Andy Dow. All in favor, motion carried.